

Residential Application Form

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant must submit an individual form.

Barry Marshall

REAL ESTATE

A. AGENT DETAILS

Barry Marshall Real Estate

1086 High Street, Armadale VIC 3143
Phone: 03 9576 2155
Email: rentals@barrymarshall.com.au

B. PROPERTY DETAILS

1. Address of Property?

	Postcode

2. Lease commencement date?

Day	Month	Year

3. Lease term?

Years	Months

4. How many tenants will occupy the property?

Adults	Children; Ages:	
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5. How did you find this property?

<input type="checkbox"/> Newspaper	<input type="checkbox"/> Internet	<input type="checkbox"/> Office rental list
<input type="checkbox"/> Board	<input type="checkbox"/> Office Window	<input type="checkbox"/> Sign Board at property
<input type="checkbox"/> Referral	<input type="checkbox"/> Other, please specify: _____	

C. PERSONAL DETAILS

6. Please give us your details.

<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs	<input type="checkbox"/> Other
Surname		Given name/s		
Date of Birth		Driver's licence number		
Driver's licence expiry date		Driver's licence state		
Passport number		Passport country		
Pension number (if applicable)		Pension type (if applicable)		

7. Please provide your contact details.

Home phone number	Mobile phone number
Work phone number	Fax number
Email address	

8. What is your current address?

	Postcode

D. FREE UTILITY CONNECTION SERVICE



Let **On The Move** reduce your stress and save your time by arranging your utility connections at the property at no extra cost! We will contact you within 2 hours to confirm.

ELECTRICITY, GAS, TELEPHONE, INTERNET, PAY TV, TENANCY INSURANCE

Ph: 1300 850 360 Fax: 1300 661 160

Terms & Conditions - You are consenting to On The Move contacting you to arrange your services. On The Move may need to disclose personal information to utility companies to arrange your services. Please see On The Move's Privacy Policy at www.onthemove.com.au. On The Move and your Agent may receive a benefit for arranging your services. On The Move & your agent do not accept responsibility for any delay or failure to connect your services. Standard connection fees & bonds may apply.

No, I will connect the required utilities on my own accord but acknowledge that if the property has a separate water meter, my contact details must be given to the relevant water provider, who will read the meter and commence billing

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history.

I am aware that I may access personal information by contacting:

NTD: 1300 563 826
 TICA: 1902 220 346
 TRA: 02 9363 9244

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organisations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 - Email info@ntd.net.au)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

I consent to the disclosure of this page of the application form to On The Move for the purpose of enabling On The Move to offer the connection and disconnection services to me. I consent to On The Move disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I acknowledge that neither On The Move nor the Agent accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure.

Signature

Date

X

PROPERTY MANAGER (OFFICE USE ONLY)

Property Manager: _____

Application faxed to On The Move (if required).

F. APPLICANT HISTORY

9. How long have you lived at your current address?

Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable).

Name of landlord or Agent

Landlord/Agent's phone number Weekly rent paid \$

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

Years Months

14. Landlord/Agent details of this property (if applicable).

Name of landlord or Agent

Landlord/Agent's phone number Weekly rent paid \$

Was bond refunded in full? If NO, why not?
 YES NO

G. EMPLOYMENT HISTORY

15. Please provide your employment details.

What is your occupation?

What is the nature of your employment? (Please circle)
 FULL-TIME PART-TIME CASUAL

Employer's name (accountant if self-employed or institution if a student)

Employer's address (accountant if self-employed or institution if a student)

 Postcode

Contact name Phone number

Length of employment Years Months Net income \$

16. Please provide your previous employment details.

Occupation

Employer's name

Length of employment Years Months Net income \$

H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency.

Surname Given name/s

Relationship to you Phone number

18. Please provide two personal references (not related to you).

1. Surname Given name/s

Relationship to you Phone number

2. Surname Given name/s

Relationship to you Phone number

I. OTHER INFORMATION

19. Car Registration.

20. Please provide details of any pets.

Breed / type Council registration / number

21. Are you a smoker?

YES NO

J. PAYMENT DETAILS

Property Rental

\$ per week OR \$ per month

Rental Bond (4 x weeks rent) \$

First payment of rent in advance (2 weeks rent) \$

Total \$

K. 100 POINTS OF ID REQUIRED

We require 100 points of ID. You must have:

- A current driver's license or other photo ID
- Current proof of income
- Current rent ledger (if renting)

Applications without 100 Points of ID will not be accepted.

100 Point Check

Driver's License	40
Passport	40
Birth Certificate/Extract	30
Other Photo ID	30
Current proof of income	20
Previous Landlord Reference	20
Rent Ledger from other Agent	20
Pension Card	20
Rates Notice (Proof of Ownership)	20
Motor Vehicle Registration Certificate	10
Bank Statement / Bank Card	10
Phone / Electricity / Gas Account	10
Medicare / HealthCare Card	10

Signature of Landlord's Agent

Date

X